



VEHICLE CREDENTIALING CHECKLIST – Veyo Connecticut

Provider Name:				
Date of Audit:				
Auditor Name:				
Type of Audit: Credentialing ____ Recredentialing: ____				
Physical Inspection of Vehicle				
Vehicle number				
Vehicle License Number				
Vehicle make & model				
Vehicle Capacity				
Item	Yes	No	N/A	Comments
Vehicle has 4 doors				
Vehicle has door handles on all doors				
Functioning interior light(s) within the passenger compartment				
Vehicle information packet containing <ul style="list-style-type: none"> ● Vehicle registration, ● Insurance card, ● Accident procedures/reporting forms 				
Have operational two-way communication systems (cell phones/radio).				
Navigation assistance (GPS/Maps)				
Clean interiors that are free from torn upholstery or floor covering, damaged or broken seats, protruding sharp edges and free of dirt, oil, grease or litter				
Clean exteriors that are free of broken mirrors or windows, excessive grime, rust, chipped paint or major dents that detract from the overall appearance of the vehicle.				
Signs posted in the vehicle interiors, easily visible to the passengers: "NO SMOKING" and "ALL PASSENGERS MUST USE SEAT BELTS"				



Standard Operating Procedure

Item	Yes	No	N/A	Comments
The transportation network provider’s name and vehicle number must be visible to participants within the interior and on the exterior of each vehicle.				
Vehicles have adequately functioning heating system?				
Vehicles have adequately functioning air-conditioning system?				
Have functioning and accessible seat belts for each passenger seat position.				
A bottom seat cushion for each seat				
Functioning speedometer and odometer.				
Functioning clock to accurately log pick-up and delivery times.				
Two (2) exterior rear view mirrors, one (1) on each side of the vehicle.				
One (1) interior mirror for monitoring passenger compartment				
Wheelchair Accessible Mini-Vans and Wheelchair Vehicles				
Item	Yes	No	N/A	Comments
Vehicles maintain a floor-to-ceiling height clearance in the passenger compartment of at least fifty-six (56) inches?				
Vehicles have an engine-wheelchair lift interlock system?				
Vehicles wheelchair ramps are certified as capable of servicing a six hundred pounds (600 lbs.) load?				
Vehicles wheelchair lifts are capable of lowering and elevating a six hundred pounds (600 lbs.) load?				
Vehicles wheelchair lift platform is at least thirty (30) inches wide and forty-eight (48) inches long?				
Vehicles wheelchair lift controls are accessible and operable from inside or outside the vehicle and secure from accidental operation?				



Standard Operating Procedure

Item	Yes	No	N/A	Comments
Vehicles wheelchair lift capable of manual operation in the event of power failure?				
Vehicles wheelchair lift not capable of falling out of or into the vehicle when in storage in the passenger compartment?				
Vehicles wheelchair lift are equipped with hand rails on both sides of the platform?				
Vehicles wheelchair positions have securement devices?				
Vehicles have seatbelts and/or shoulder harness that are attached to the floor or to the side wall and capable of securing passenger and wheelchair?				
Vehicles wheelchair entrance doors have a minimum vertical clearance of fifty-six (56) inches?				
Vehicles wheelchair entrance doors have a minimum clear door opening of thirty (30) inches wide?				
Maintenance of Records (physical inspection of records)				
Item	Yes	No	N/A	Comments
Annual maintenance performed completed in accordance with company plan.				

Provider Representative (print): _____

Signature: _____

Date: _____

Veyo Auditor Signature: _____